

St. Odilia Council Minutes

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| Council: Administrative Services Council | | |
| Meeting Date: | 23-Mar-10 | 6:30-8:00 pm |
| | | Room 1302 |
| Attendees: | Jon Jasken | |
| | Mary Nussbaum | |
| | Rick Shafer | |
| | Alan Higley | |
| | Rory Malloy | |

| Minutes | |
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| 1 | <p>Window Blinds</p> <p>We discussed needs and options for window blinds. All windows should have blinds and outside windows would have the ability to block light. The window on the East side of the A-wing upstairs hall also needs some time of heat/sun block. A U.V film application is one option. Blinds may be a nuisance with children walking past and disturbing them. Mary will talk to other interior designers about helping with the blinds.</p> |
| 2 | <p>Priory Building/ Catholic Elder Care Update</p> <p>CSS has had their architect and builder look over the site after the City of Shoreview gave unanimous approval for the proposed building use. CSS will form a LLC to run this entity and the LLC will sign the lease. They have already raised half of the money needed to start the building project. Nov 2010 is an estimated start date.</p> |
| 3 | <p>Courtyard Cabinets for Quilters</p> <p>They look great. An additional locking bar is needed to add stability and security to the doors.</p> |
| 4 | <p>Refinishing of Pews</p> <p>Waiting to hear from potential volunteers.</p> |
| 5 | <p>New Carpet in School office and preschool</p> <p>Rick did secure an additional bid from TW Interiors and it was right in line with the bid received from St Paul Linoleum. We now must choose the specific grade and color of carpet to finalize the bids.</p> |
| 6 | <p>Water Softener for School Dishwasher</p> |

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| | Quote from Shadegg Mech for \$5,720. They said it would be necessary to soften all the hot water in order to install the system properly. It was agreed to put this project on the back burner for now. |
| 7 | Long Range Planning Update |
| | We will try to add an additional meeting each month to work on our building and facilities subcommittee for the Long Range Planning process. |
| 8 | Church Lighting |
| | The lighting upgrades will be completed for Easter and will include new lights on the altar and choir. |
| 9 | St Odilia 50th anniversary Commemorative Booklet |
| | Jon has written out a brief description and history of the Admin Council. |
| 10 | Capital Repair/Replacement Program; Building Improvements Master List |
| | We will keep working on this. |
| 11 | Theater lights in courtyard |
| | The lights in the courtyard will be moved. |
| 12 | Sanctuary ramp and railings |
| | We reviewed the need for a railing on the raised side of the church. Options will be reviewed. |