

St. Odilia Council Meeting Minutes

Council: *Parish Leadership Council*

April 20, 2010

Time:

8:00 – 9:20 PM

Meeting Participants:	Present		Present		Present
Christina Baltos	Yes	Mary Nussbaum	Yes	Colleen Vlaisavljevich	Yes
Jeff Engel	No	Fr. Phil Rask	Yes	Mike Witham	Yes
Bob Hoffman	Yes	Tom Schumacher	Yes		
Tom Kramer	Yes	Lynne Schriver-Sheedy	Yes	Guests:	
Sherry Meyer	Yes	Stella Sola	Yes		
Liz Miller	Yes	Mary Jo Stewart	Yes		
Todd Mueller	Yes	Rick Storms	Yes		

AGENDA/ITEMS

OWNER

I. Prayer: *Prayer of New Life*

Bob Hoffman

II. Minutes: Approved as disseminated.

Lynne

III. Discernment Process for new At-large Member

Lynne

Discussion:

- The discernment for PLC at-large position will be held at the May meeting as no candidates came forward for this evening's discernment.
- Discernment process for the MACs was very successful. There are still openings on the Admin Services MAC and positions to be determined by other MACs at the May meeting.

Action Item:

Person Responsible:

Due Date:

- **Send recommendations for at-large to Lynne** PLC
- **Call candidates for at-large** Lynne

ASAP
Open

IV. Pastor Report

Fr. Rask

Discussion:

- Fr. Gjengdahl will be reassigned to another parish as it is customary giving newly ordained experience in two parishes before being considered for the role of pastor.
- Another priest will be assigned to St. Odilia to take his position in mid-June. (A welcome gift would be appropriate.)
- Deacon Martin Jaques will begin full time coordination of Hispanic ministries at St. Odilia on July 1st. Deacon Ramon Garcia and his wife, Suzanne, will be full time at St. Stephen. Note: there are only four Latino deacons in the entire Archdiocese.

V. Administrator Report

Tom S.

Discussion:

- The Finance MAC believes that we will make budget. Should there be a positive net income, we could revisit staff increases for 2010-2011.
- Also recommended, zeroing out Capital Expenses and using money from the balance sheet to put toward salaries.
- Savings in the Admin and School budgets were noted.

St. Odilia Council Meeting Minutes

VI. Task Groups Update

Various Leaders

Discussion:

1. Multi-Use / New Space (Team Lead: Mary Nussbaum)
 - A team is being called together to meet separately from the monthly Admin Services MAC meeting.
 - By fall it is hoped that architects could be interviewed. Needed money for this phase, \$15,000 - \$20,000.
2. Upgrade Parishioner Database (Team Lead: Colleen V., Linda Rosner)
 - A survey of data needs will be sent to Department Team Leaders and other parish and school staff.
 - It has been 5 years since our last parish census. Plan to conduct another census next year, or sooner depending on the timing of a software change.
 - Policies on data protection and use will be drafted.
3. Technology (Team Lead: Mike Witham)
 - The Team (Leo Boucher, Mary Lillemo, Bill Booth, Chris Bryon) are conducting a physical inventory of all wiring, software, etc. of the school and parish.
 - Steve Anderson has been working with a group on an evaluation of the school website and survey of needs. A meeting is planned for 7:30 AM on April 21st.
4. Increase Youth Programs (Team Lead: Andy Wagenbach, Mary Jo Stewart)
 - Andy has met with Faith Formation staff to present his goals for Youth Ministry and receive input on the needs of youth in our parish.
 - By June, a comparison of St. Odilia and other parishes will be completed.
 - A youth space for all parish youth, both school and Faith Formation, is needed.
 - Develop a Youth Ministry webpage, develop email lists, and phone numbers for texting/mass texting.
 - Get youth involved in all aspects of parish life—committees, organizations.
5. Program Evaluation Process (Team Lead: Tom S., DTL)
 - A subgroup of the Department Team Leaders has been formed to draft an evaluation. Meetings need to be scheduled.
6. Communications (Team Lead: Todd Mueller).
 - Team members needed in the areas of marketing, communications, and advertising.
 - Search of parish occupation list will be sent.

NEXT MEETING: May 18, 2010

Prayer Leader: Tom Kramer

Respectfully submitted,
Colleen Vlasisavljevich