

St. Odilia Council Meeting Minutes

Council: *Parish Leadership Council*

January 15, 2008	Time:	8:00 – 9:30 PM
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Meeting Participants:	Present		Present		Present
Janet Bohman	Yes	Monica Schlais	Yes	Christopher Vosbeek	Yes
Kathy Busch	Yes	Tom Schumacher	Yes	Mike Witham	Yes
Tom Hentges	No	Lynne Schriver-Sheedy	Yes		
John Hunt	Yes	Stella Sola	Yes	Guest: Fr. Gjengdahl	
Tom Kramer	Yes	John Somppi	Yes	Paul Johnson	
Sherry Meyer	Yes	Rick Storms	Yes		
Fr. Phil Rask	No	Colleen Vlavisavljevich	Yes		

AGENDA/ITEMS

OWNER

I. Prayer *From the heart....*

Fr. Gjengdahl

II. Minutes approved as circulated.

John S.

III. School Marketing Plan

Paul Johnson

Discussion: The marketing plan is in full swing with a February 1st deadline for school sign-ups.

- Parent information sessions are planned.
- A first-class booklet about the school is ready to print.
- Postcards were sent to over 15,000 homes, daycares and preschools in the area.
- School parents have been asked to talk to their neighbors and friends about St. Odilia School.
- Eight families have donated over \$5,000 for the marketing campaign, additional dollars needed are coming from the parish budget.

Conclusion: All efforts are being made to increase enrollment across all grades. Plans are also underway to reach alumni and friends of St. Odilia for support.

VI. Administrator Report

Tom S

Discussion:

- Not all year-end figures are available but our contributions show that we are about 6% ahead of last year's actual at this time.
- A thank you to all parishioners should be published in the bulletin and newsletter.
- The parish was gifted with a bequest of \$90,612. According to our documented history, when an unallocated bequest comes in, it is divided with half going to the Endowment Fund and half to the parish. The parish portion will be divided as follows: \$4,000 to Faith Formation, \$18,000 to the school and \$18,000 to the parish general fund.

Conclusion: This allocation of the bequest was approved by consensus.

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<u>Action Item</u>	<u>Person Responsible</u>	<u>Due Date</u>
• Thank you in bulletin/newsletter	Tom S.	01/28/08
• Newsletter article about bequest	Tom S.	01/28/08

V. Campus Expansion Committee Update Rick and Janet

Discussion: The work of the committee on January 8th focused on 21 ideas for facilities use, weighted by an established matrix, and concluded with four general areas: school, seniors, space, and columbarium. The task for the next two meetings is for sub-groups of the CEC to develop a plan, vision and narrative for each of those areas taking into account whether it is feasible, would it require remodeling, what are the upfront costs, are there code issues involved, etc.

Conclusion: The PLC encouraged the following messages are taken to the CEC:

- Some of the proposals for use need to be revenue generating.
- Consider realigning of all facilities' space use.
- By year 2, a concrete approved idea should be in place to keep us financially strong.
- Develop a 5-year overall plan for the entire campus.
- Communicate with outside parties/resources who have expressed interest in the acquired facilities.

Note: Three volunteers have come forward with ideas on caring for the grounds of the entire property. They are in communication with the Administrative Services MAC.

VIII. Capital Campaign Tom S.

Discussion: The idea of a capital campaign has been raised by the CEC and the Stewardship MAC. The decision is whether or not to have a capital campaign and if yes, when. A campaign would have to parallel the findings and conclusions of the CEC and approved by the PLC. People respond to a targeted need. It could be to eliminate the parish debt, to prepare the new buildings for use, or to support a solid plan for renovation of buildings for parish use.

Organizing a capital campaign, learning from past mistakes, and educating leadership would take about six months. An alternate to a campaign might be having a "carnivale event" over the next several years and/or ramping up the stewardship.

Conclusion: The PLC approved an exploratory working group to gather information.

<u>Action Item</u>	<u>Person Responsible</u>	<u>Due Date</u>
• Call a working group together	Tom S.	Open

IX. MAC Reports MAC Reps

Stewardship: We will be looking for a new Stewardship Pledge Drive chairperson. We are continuing with the same program, new theme, for our 2008-2009 pledge drive.

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Administrative Services: Among other things, discussion this evening included landscaping needs, better lighting in the parking lot, and a review of the ongoing plan of facility needs.

Finance: The auditor's reports and the distribution of the unallocated bequest to the parish were covered. A suggestion was made to the Finance MAC that a summary of the parish audit be presented to all councils during the simple supper at a future date.

Social Justice: Please consider holding the Ministry Fair after all Masses. At present, it is not scheduled for after the 12:30 Mass.

Faith Formation: Clarification—the bequest monies are available for distribution now.

Worship: Communicate with Administrative Services on the request to provide an information kiosk in the back of church. The Worship MAC is preparing a communication to the parish on lay homilists. As of May 1st, parishes will no longer be allowed to use lay preachers at Mass.

On behalf of the Latino Leadership Committee, Stella expressed many thanks to the parish for accommodating the Health Fair which included free flu shots. About 350 people participated.

Respectfully submitted,
Colleen V.