

# St. Odilia Council Meeting Minutes

<b>Council:</b>			
<b>Meeting Date:</b>	February 17, 2009	<b>Time:</b>	FINAL

Meeting Participants:	Present	Present	Present	Present	
Donna Byron	X	Paul Johnson	X	Laurie Peterson	X
Mary Carver	X	Margaret Karel	X	Tom Savard	
Ann Gaertner	X	Claudia Munson	X	Nancy Sommers	X
Bob Grose	X	Jean Nickman	X	Mike Witham	X
Chris Henrich		Mary Jo O'Dea	X		

Agenda/Minutes	Owner
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**Prayer**

**Jean**

**Principal's Report**

**Bob**

Mr. Grose presented the school's financial statement for the month of January. Tuition payments met budget for the month of January. With only 3 months of tuition payments remaining for this school year, hopes remain high that we will continue to collect tuition payments on a timely basis.

The enrollment process for the 2009-2010 school year is underway. Current family registration has been completed and new-family registrations are being accepted. It is too early in the registration process to get an enrollment prediction for next year as of yet.

Paul Johnson asked Mr. Grose to clarify the school's policy regarding peanut allergies as many parents have approached him with concerns. Mr. Grose stated that St.Odilia school follows the same health and safety policy regarding food allergies as the Mounds View School District and any questions or concerns should be addressed to the school nurse. He also stated that he is in the process of developing a group of parents who are interested in addressing the food allergy issues we face in our school environment today. The hope is to increase people's awareness of the issue and its severity and ultimately ensure the safety of all faculty and students.

Mr. Grose provided an update on the School Improvement Plan. The issues the staff are focusing on include: a new religion curricula for the 2009-2010 school year, updating and creating curriculum maps for math, social studies and science, reviewing the technology curriculum, the testing of student's literacy rates with our new reading program and the need to continue with our marketing efforts to clearly communicate our vision to all.

**PAA Report**

**Claudia**

The last PAA meeting was held Tuesday, February 10, 2009. Committee positions for the 2009-2010 school year have been filled and the marathon

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committee is working to ensure another successful school marathon for the fall of 2009.

Spring donation letters will be mailed out to current families at the end of March.

The school will be having its spring book fair the week of March 24-31<sup>st</sup>.

Thirty new wireless I-Books have been purchased to be used in the A-Wing.

Dr. Steven Kahn will be here on April 2<sup>nd</sup> as part of the "Balance is a Beautiful Thing" workshops provided by the PAA.

## **PLC Report**

**Mike**

The Long Range Planning Committee has formed several sub-committees to focus on particular aspects of our school and parish's future developments.

The parish budget is holding steady through the economic downfall as parishioners continue to meet their pledge obligations.

The PLC will continue to discuss the school's request for a developmental funds committee.

## **Marketing/ Development Committee**

**Paul**

Paul Johnson presented the school's developmental funds request to the Endowment Committee. The school's increasing financial needs is the basis behind the Marketing Committee's request to seek individual donations for the school. Talks between the two committees will continue with the hopes of a partnership being formed that will benefit both the future of the parish and the school.

The Marketing Committee will also bring their recommendations for a school development fund to the PLC for approval.

## **Crises Management**

**Nancy**

In accordance with the school's accreditation procedures, the Crisis Management Team is in the process of updating the current policy and procedures manual for the school. The Crisis Management team is diligently working to develop a very comprehensive manual to serve faculty and students in any conceivable crisis.

The manual will be available during the 2009-2010 school year for reference. The school council is working with the Crisis Management team to review the drafts of the new policies and procedures for final approval. The following new policies/procedures were reviewed:

Bomb Threat/Suspicious Object Policy

Possession of a Weapon Policy

Severe Weather Policy

The Bomb Threat/Suspicious Object policy was approved with minor changes. Final changes to the other two policies will be made and reviewed by the council at the March meeting.

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## **Policy**

**Donna**

5144.1 Controlled Substance

5144.2 Lunchroom Behavior

5144.3 Playground Behavior

Reviewal of these policies will be done at the March 24<sup>th</sup>, 2009 meeting.

## **March Meeting**

Council members decided to move the March School Council meeting to Tuesday, March 24, 2009 as the original March 17, 2009 date conflicted with the school's spring break.

## **New Members**

Council members were invited to send their recommendations for new candidates for the 2009-2010 school council to chair Ann Gaertner.

## **Dismissal**