

# St. Odilia Council Meeting Minutes

Council: Facilities Ministry Area Council			
Meeting Date:	October 20th, 2020	Time:	6:15 pm - 8:00 pm

Meeting Participants:	Present		Present	Guest	Present
J. Dodge	X				
A. Hoppe	X	Attended Via Zoom			
T. Stahl					
J. Babbini	X				
P. Christan	X				
R. Toogood	X				
G. Krebsbach	X				
M. Kolasa	X				
T. Potvien	X				

## Agenda/Items

## Owner

**I MAC Orientation:** Parish Courtyard

Rick Storms

**II Minutes:** September 15th, 2020 Meeting Minutes approved by M. Kolasa/A. Hoppe

Owner  
Council

**III TOPIC: Eagle Scout Project**

Owner  
A. Hoppe

**Discussion:** A. Hoppe noted that we have been representing this activity as under review by the "Scout Master" when in fact it is a Scouting representative, designated as a "Coach" who is reviewing this for final approval and to proceed.

**Conclusion:** Following Council discussion, it was agreed for this topic to be paused until Spring 2021, since it is weather sensitive to complete.

**IV TOPIC: Upgrades to Rectory** (carpeting, windows, painting and water softener)

Owner  
Council

**Discussion:** Council discussion determined that although these needs do exist, they are not imminent.

**Conclusion:** This will be paused and revisited at a later date, along with the St. Therese building in need of some interior/exterior painting.

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## V TOPIC: Security Camera Installation/Functionality

Owner  
M. Kolasa

**Discussion:** The new camera system has been live for over a month and provides the coverage and capabilities that were expected.

**Conclusion:** The installation Company did perform follow up maintenance to correct several cameras where the pixel quality needed to be adjusted and has been responsive to support requests for training and routine functionality inquiries.

## VI TOPIC: Parking Lot - final sweep and striping

Owner  
M. Kolasa

**Discussion:** It was noted that the striping is not as vibrant or as solid-white as we are used to seeing. This is typically the case when the striping is first applied over an aggregate as opposed to a smooth asphalt surface.

**Conclusion:** Bituminous did complete the final sweep of the loose gravel and applied the striping, per the standard configuration. Consideration may be given in the future to recommend converting to a "herring bone" parking configuration, to improve the flow of traffic.

## VII TOPIC: Sprinkler System - Winterized

Owner  
M. Kolasa

**Discussion:** There were no repairs or preventative maintenance needed prior to servicing the system for the Winter months.

**Conclusion:** All sprinkler lines have been cleared of water and the system is now shut down until Spring 2021.

## VIII TOPIC: Back-up battery installations for security systems

Owner  
M. Kolasa

**Discussion:** New security back-up battery installations are required every 3 years. The previous installs occurred in the Fall of 2017.

**Conclusion:** Installation completed on the security system, fire alarms and doors.

## IX TOPIC: Information on request for Prayer Garden Fountain

Owner  
G. Krebsbach  
R. Toogood  
M. Kolasa

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**Discussion:** Initial “ball-park” estimates and considerations, based on Council members who have experience with this type of procurement and install, are as follows: Fountain with light = \$500 to \$1,000, dedicated electrical power source = \$3,500 to \$4,500, annual operative cost = \$200 to \$400 (electricity usage only, does not include any maintenance for seasonality and/or filtration).

**Conclusion:** The Prayer Garden Committee currently has funding of approximately \$1,300 so additional fund raising will be required. This topic will continue to be discussed so everything that needs to be considered is, and the funding to procure, install, operate and maintain is accounted for.

**X TOPIC:** Council input on suggested topics for November’s Meeting

**Owner**  
Council

**Discussion:** It was asked of the Council if there was a Facilities document in place which accounts for systems, equipment and expected Capital expenditures for routine maintenance and replacements.

**Conclusion:** This type of document does exist and will be resent to the Council so our newest Council Members have it on file, are able to review and provide input.

**NEXT MEETING:** Tuesday November 17th, 2020 (6:30pm - 8:00pm) Room 2312 / Zoom

Respectfully Submitted,

*Jim Potvien*