

St. Odilia Council Meeting Minutes

Council: Facilities Ministry Area Council

Meeting Date: August 18, 2020 **Time:** 6:30 PM

Meeting Participants:	Present		Present	Present	
J. Dodge	X				
A. Hoppe	X	Attended Via Zoom			
T. Stahl	X				
M. Gfrerer	X				
G. Krebsbach	X				
M. Kolasa	X				
T. Potvien	X				

AGENDA/ITEMS

Owner

I. Prayer:

T. Potvien

II. Minutes: July Minutes (for Mtg. Date 8/4/20) approved by T. Stahl & M. Kolasa.

Owner

Group

III. TOPIC: Eagle Project

Owner

Discussion: New Scout Master in place, plans have been resubmitted.

A. Hoppe

Conclusion: Awaiting Scout Master review and approval to proceed.

IV. TOPIC: Update on status of parking lot lights converting to LED

Owner

Discussion: Conversion to LED is now complete.

M. Kolasa

Conclusion: Rebate info is being processed for submission to Xcel Energy.

V. TOPIC: Update on boiler repairs

Owner

Discussion: Repairs on boiler #1 and #2 have successfully completed.

M. Kolasa

Conclusion: Both boilers are ready to go back into service as of 8/18/20.

VI. TOPIC: Update on Courtyard air handler repair

Owner

Discussion: New shaft & bearings installed on 8/18/20, repair complete.

M. Kolasa

Conclusion: Air handler is now ready to go back into service.

VII. TOPIC: Update on concrete sidewalk repairs

Owner

Discussion: Repair to St. Therese sidewalk (including drain installation), Rectory driveway apron & area outside door 9 are complete.

M. Kolasa

St. Odilia Council Meeting Minutes

Conclusion: Generation Builders completed all of the concrete work due to Vendor Solutions unable to honor their \$900 bid for the Rectory driveway apron.

VIII. TOPIC: Rectory upgrades (Carpet, windows, painting, water softener) Owner

Discussion: Tabled until a budget can be determined to fund this activity. Group

Conclusion: Revisit monthly on whether funding will be available to bid out.

IX. TOPIC: Update on Security camera's arriving and scheduling installation Owner

Discussion: The cameras have arrived and began installation on 8/4/20. M. Kolasa

Conclusion: Installation may take as long as a month, to be fully operational.

X. TOPIC: Update on East parking lot rebuild/entire parking lot resurfacing. Owner

Discussion: East lot will begin excavation on 8/19/20, entire lot will begin resurfacing on 8/24/20. M. Kolasa

Conclusion: East lot should be complete by 8/23/20 with the entire lot resurfaced by 8/28/20. Bituminous will return the middle of September to sweep up the loose gravel and stripe the lot.

XI. TOPIC: Discussion on the use of HVAC-UV lighting as a deterrent to Covid-19. Owner

Discussion: Gary K. provided his knowledge and expertise in leading the group through this discussion. Below is a summary of the highlights and the most notable items for consideration. Gary K./ Group

Conclusion: A logical first step would be to increase the volume of fresh air throughout the facility, while maintaining a slightly positive interior air pressure. This would significantly improve the number of fresh air exchanges per hour and at a negligible cost of operation. In addition, the air filters could be increased from Merv 8 (current) to Merv 13 to improve the quality of both the fresh air coming into the building and the recirculated air. The HVAC system also has the capability of adding additional filters, downstream from the filters that are currently installed. It was noted that although these recommendations are not a means of eliminating Covid-19 from the airflow, it is a significant improvement in the overall air quality within the facility.

Gary explained that the technology available to directly attack airborne Covid-19 is to install either an Ionization unit or UV lighting package, directly into each of the air handling units. Ionization appears to be the preferred method since there's no additional operating cost or maintenance requirements beyond installation. Ionization also has the capability of not only managing Covid-19 when it's airborne but to also reduce its risk on material and surface contact points.

UV lighting installed into the HVAC is the least preferred method since it

St. Odilia Council Meeting Minutes

requires frequent maintenance and the associated costs. Gary explained that the other downside to HVAC-UV lighting is, although it can be effective in managing Covid-19 as the air passes through it (germicidal), it does not have the ability to maintain that same level of effectiveness throughout all of the ducting, thus risking a contaminated system downstream of the UV lighting. Ionization does have the ability to manage Covid-19 throughout every area within the HVAC system, from input to output, including recirculated air. Installation of either an Ionization or UV system could range anywhere from \$1,500 to \$5,000 (or more) per air handling unit. St. Odilia currently has approximately 16 air Handling units.

XII. TOPIC: Update on installation of the Sound/Video Booth

Owner
Mike G.

Discussion: Mike G. Informed the Council that the PLC has approved for the booth to be installed, for all of the necessary electronic equipment and wiring to be procured and for contract services to be onboarded as needed, to make the booth fully functional. The PLC has approved for the booth to go online in phases. Phase one is to assume the responsibility for continued and enhanced live streaming. The sound board will remain at the front of the Church for now (in the choir area) and will be a consideration of integrating into the booth at a later point in time.

NEXT MEETING:

- Tuesday, September 15, 2020

Respectfully submitted,
Tim Potvien