

St. Odilia School Policy and Information Manual

3240.2 Tuition Refund

1.0 Policy Statement

- 1.1 In order to ensure that St. Odilia School is on a sound financial basis, all tuition must be paid according to current tuition contract requirements. In the event that a student withdraws from the school before the end of the school year, the following policy will be in effect.

2.0 Definitions

- 2.1 Intentionally Left Blank

3.0 Procedure

- 3.1 Tuition that is paid in advance will be refunded on a prorated basis from August to April.
- 3.2 Tuition will be charged for the total month if the student is in attendance any part of that month.
- 3.3 The Principal will administer refunds.