

St. Odilia School Policy and Information Manual

5122 Student Promotion/Retention

1.0 Policy Statement

1.1 St. Odilia School has a process in which the teachers and administration examine each child's academic and social development to determine his or her promotion or retention.

2.0 Definitions

2.1 Promotion is the advancement of the student to the next consecutive grade.

2.2 Retention is when the student remains in the grade currently completed by the student.

3.0 Procedure

3.1 Parent(s)/Guardian(s) of a student in grades K-4, upon the recommendation of teachers and the Principal, assume the responsibility of making a final decision in the areas of Promotion and Retention.

3.2 If Promotion/Retention of a student in grades K-4, is a concern for the teachers, Parent(s)/Guardian(s), or the Principal, this concern will be discussed as soon as possible; most likely in the 4th academic quarter.

3.3 Students in grades 5-8, with the exception of students on a modified grading scale, who earn an "F" (or the equivalence of) for two academic quarters, in the same academic year in a core course **must** be made up in a summer school program agreed upon by the teacher and principal. A core course is defined as Math, Language, Literature, Science, Religion, and Social Studies.

3.4 It is sometimes beneficial and necessary that a student repeat a grade. This is done with the utmost concern and respect for the child and the family. An "F" (or the equivalence of) for three or more academic quarters, in the same academic year in more than one core course will result in retention of that grade.

3.5 If Promotion/Retention of a students in grades 5-8 is a concern for the teachers, Parent(s)/Guardian(s), or the Principal, this concern will be discussed as soon as possible; however, discussions will most likely be in the 4th academic quarter. .