



K – 8 ONLY FAMILIES (DOOR #2)

If you provide transportation for your child to and from school, your child is known as a “walker”. In order to avoid large groups gathering and ensure proper supervision for all of our students, the main doors will not open until 9:05 am. Please do not leave children unsupervised before that time.

Drivers should enter the parking lot using the north entrance on Victoria Street and get in line for drop off by use the stacking method in the northwest parking lot. When it's your turn, parents should pull up along the sidewalk as far as possible before stopping to let students exit. Drivers then exit the parking lot using the south entrance on Victoria Street.

If students are not self-sufficient in exiting the car, parents can park their car in front of doors #1 and #2 and escort their child across the crosswalk to the door. Please remember to cross in the crosswalk and wait for the adult to stop the flow of traffic before crossing. Parents should say goodbye at the door/vestibule. Parents are not allowed to walk students to their classrooms.

FAMILIES WITH SCHOOL DAY PRESCHOOLERS (DOOR #3)

Families dropping off a school day preschool or prekindergarten student are encouraged to enter and exit on Vivian Avenue and park in the west lot near door #3. Preschoolers should be walked by a guardian to door #3, while siblings in grades K-8 should walk to door #2.

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Drivers should enter through the north entrance off of Victoria Street.

Families with the last names starting with:

- A-I should park near door #2
- **J-Q should park near door #3**
- R-Z should park near door #2

“Walkers” will be dismissed at 3-minute intervals starting at 3:55 pm. Parents of younger children may meet them outside their designated dismissal door (see above). Parents of older children can wait in their car and the child will come to them. Staff will be outside to help children cross into the parking lot. Drivers will exit out the south entrance onto Victoria Street.

PRESCHOOL FAMILIES

[Click here to read preschool's pick-up procedures.](#)

ARRIVAL
DISMISSAL